

**APPARTS**  
**(A means of analyzing a document)**

Author: Who or what originally created this document?

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Prior Knowledge: What do you already know that relates to this document? What is the relationship of that information to this document?

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Place and Time: When and where was this document created? How does that affect it's meaning?

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Audience: For whom was this document intended and how does it shape it? What would be their reaction?

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Reason: For what reason(s) was this document created. What is its purpose?

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The Main Idea: What is the main idea/point of this document?

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Significance: Why and how is this document important?

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