

MADAWASKA SCHOOL DEPARTMENT
328 ST. THOMAS STREET, SUITE 201
MADAWASKA, MAINE 04756
(207) 728-3346

SUBSTITUTE TEACHING POSITION

DATE FINGERPRINTED: _____

Date _____

Name _____
(in full)

Permanent Address _____ Phone _____
(Street) (City) (State) (Zip)

DATE AVAILABLE WHEN YOU CAN START SUBSTITUTING: _____

EDUCATIONAL AND PROFESSIONAL TRAINING

Transcripts of all college/ university grades must accompany applications.

It is essential that this section be completed accurately as we use this for daily rate of pay.

	NAME OF INSTITUTION	YEAR OF GRADUATION	DIPLOMA OR DEGREE	GPA	MAJOR (S)	SEM. HRS. IN MAJOR	GPA IN MAJOR
HIGH SCHOOL							
COLLEGE							
UNIVERSITY							

CERTIFICATION

List certification (s) you hold and provide copies of certification.

STATE CLASS TYPE LEVEL ENDORSEMENT (S) EXPIRATION DATE (S)

AREA OF INTEREST

Please indicate grade level(s) for which you are applying:

ECE-2 _____ 3-5 _____ 6-8 _____ 9-12 _____ Special Education _____

If you are interested in substituting and have a specialty area please specify: _____

Teaching or substitute teaching experience? _____
(Please specify)

REFERENCES (LIST THREE)

Name	Address	Telephone #
_____	_____	_____
_____	_____	_____
_____	_____	_____

BACKGROUND

Have you ever been disciplined, discharge, or asked to resign from a prior position? Yes___No___

Have you ever resigned from a prior position after a complaint had been received against you or your conduct was under investigation or review? Yes___No___

Has your contract in a prior position ever been non-renewed? Yes___No___

Have you ever not been nominated for re-employment in a prior position or ever had your nomination for re-employment not be approved? Yes___No___

Have you ever been charged with or investigated for sexual abuse or harassment of another person? Yes___No___

Have you ever been convicted of a crime (other than a minor traffic offense)? Yes___No___

Have you ever entered a plea of guilty or "no contest" (nolo contendere) to any crime (other than a minor traffic offense)? Yes___No___

Have you ever had a professional license or certificate suspended or revoked in any state, or have you ever voluntarily surrendered, temporarily or permanently, a professional license or certificate in any state? Yes___No___

Has any court ever deferred, filed or dismissed proceedings without a finding of guilt and required that you pay a fine, penalty or court costs and/or imposed a requirement as to your behavior or conduct for a period of time in connection with any crime (other than a minor traffic offense)? Yes___No___

If you have answered YES to any of the previous questions, provide full details on an additional sheet including, with respect to court actions, the date, offense in question, and the address of the court involved. Conviction or other disposition of a crime is not necessarily an automatic bar to employment.

My signature below constitutes authorization to check my employment history, including without limitation, criminal arrest and conviction record checks, reference checks, and release of investigatory information possessed by any state, local or federal agency. I further authorize those persons, agencies or entities that the Madawaska School Department contacts in connection with my employment application to fully provide the Madawaska School Department any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against the Madawaska School Department its agents and officials or against a provider of such information.

I understand that information submitted in and with this application may be disclosed to a screening and/or interviewing committee, which may include board members, administrators, other staff, and members of the community. I give my consent to this disclosure.

Date: _____

Signed: _____

NOTE: All applications materials become the property of the Madawaska School Department. None will be returned. Providing any false or misleading information on this application or in the application or employment screening process shall be fully sufficient grounds to refuse to employ the applicant or, if the application has been employed, to immediately dismiss the application/employment.

NOTE: Employment cannot be finalized until the applicant has completed requirement for complete background checks and fingerprinting as required by Maine State statute.